

U.S. Representative Bill Huizenga  
Second Congressional District of Michigan



United States Service Academy  
Nomination Application  
*Class of 2022*

Congressman Bill Huizenga  
4555 Wilson Ave Suite 3  
Grandville, MI 49418



# Office of Congressman Bill Huizenga United States Service Academy Packet

Applicants should keep the following in mind as they proceed through the U.S. Service Academies Congressional Nominations application process:

1. Applying to any of the service academies is a two-tiered process. All applicants must first open an application with any and all Academies they have an interest in attending. The applicant at the same time needs to apply for a Congressional Nomination through Congressman Huizenga's office.

Each Member of Congress is entitled to fill five vacancies at each Service Academy. When a vacancy is filled, the cadet is then "charged" to the Second Congressional district of Michigan. Congressman Huizenga is allowed to nominate young men and woman to a particular Academy when a vacancy occurs in one of these charged slots, either by reason of graduation or withdrawal.

2. For each vacancy, Congressman Huizenga is able nominate up to ten candidates for admission. One of these nominees will be offered an appointment to fill the vacancy by the academy. The other nominees, assuming they meet the Academy's minimum requirements, are placed into a nationwide qualified candidate pool. At that point, it is left to the discretion of the Academy to choose candidates to fill the remaining slots in its incoming class.
3. All correspondence regarding a service academy appointment should be addressed to:

**Congressman Bill Huizenga  
Attn: Matt Kooiman  
4555 Wilson Ave Suite 3  
Grandville, MI 49418**

4. Applications **MUST** be received in my Grandville District office by **5:00pm October 31, 2017**. If October 31<sup>st</sup> falls on a weekend, the applications will be due the following Monday by 5:00pm. **Under no circumstances will Congressman Huizenga accept late applications.**
5. The applicant will be contacted regarding an interview with Congressman Huizenga's Academy Advisory Board once the application deadline has passed. Interviews will be scheduled on the first Friday in December.



# Office of Congressman Bill Huizenga United States Service Academy Nomination Application

## **Contact Information:**

Full Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

2<sup>nd</sup> District Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Mailing Address (if different): \_\_\_\_\_  
(Street) (City) (State) (Zip)

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth: \_\_\_\_\_

Are you a United States Citizen? Yes No Are you a Michigan Resident? Yes No

Fathers Name: \_\_\_\_\_ Branch of Service: \_\_\_\_\_

Years of Service: \_\_\_\_\_ Rank: \_\_\_\_\_

Mothers Name: \_\_\_\_\_ Branch of Service: \_\_\_\_\_

Years of Service: \_\_\_\_\_ Rank: \_\_\_\_\_

## **Background Information:**

Name of High School Attended: \_\_\_\_\_

Graduation Date: \_\_\_\_\_ Current GPA: \_\_\_\_\_ Class Rank: \_\_\_\_\_ of \_\_\_\_\_

Name of College Attended (if applicable): \_\_\_\_\_

Number of Credits Completed: \_\_\_\_\_ Current GPA: \_\_\_\_\_

ACT: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ SAT: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_  
(English) (Math) (Reading) (Science) (Composite) (Reading) (Math) (Writing) (Composite)

Honors and School Activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employment: \_\_\_\_\_

Community Service/Extracurricular Activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Nominating Sources:**

Have you applied for a nomination with Congressman Huizenga before? Yes No

If yes, when? \_\_\_\_\_ Did you receive a nomination? Yes No

Please circle all other nominating sources that you plan to pursue a nomination from.

Senator Debbie Stabenow

Senator Gary Peters

President Barack Obama

Vice President Joseph Biden

JROTC

**Academy Preference:**

Please rank the following academies in order of your of preference. If you have no interest in a certain academy please circle N. Also, please indicate if you have opened an application at the academies you have an interest in.

**United States Air Force Academy**  
Colorado Springs, Colorado

**United States Naval Academy**  
Annapolis, Maryland

N 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup>  
Opened a file? Yes No

N 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup>  
Opened a file? Yes No

**United States Military Academy**  
West Point, New York

**United States Merchant Marine Academy**  
Kings Point, New York

N 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup>  
Opened a file? Yes No

N 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup>  
Opened a file? Yes No

**List of Enclosed Letters of Recommendations:**

(Please include name, occupation & phone number)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Essay:**

(Please type on a separate piece of paper)

In 500-750 words please describe why you want to attend a United States Service Academy. In this essay please also include what makes you a good candidate for a nomination.

**Certification and Authorization for Release of Information:**

I hereby declare that I am a United States Citizen and a legal resident of Michigan's Second Congressional District. I also declare that I have read, understand, and meet all of the requirements to attend a United States Service Academy and am eligible to receive a Congressional Nomination to those institutions.

I understand that in addition to this application, I am also required to submit the items on the application check list. I further understand that Congressman Huizenga's Grandville Office must be in receipt of all application materials no later than **5:00 p.m., October 31, 2017.**

I release this information to the office of Congressman Bill Huizenga for the sole purpose of its use in the selection of Nominees to the Service Academies. Use of this information for any other purpose is strictly prohibited. Should I receive a nomination, I authorize Congressman Huizenga to release my name as a Nominee to the press.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



# Office of Congressman Bill Huizenga United States Service Academy Packet

## **U.S. Air Force Academy**

Office of Admissions  
2304 Cadet Drive, Suite 2300  
USAF Academy, CO 80840  
Phone: (800) 443-9266  
<http://www.academyadmissions.com/>

## **U.S. Coast Guard Academy**

Congressional Nominations are not required for admission. For admission policies, please contact the Academy at: (800) 883-8724  
<http://www.cga.edu/admissions/>

## **U.S. Merchant Marine Academy**

Office of Admissions  
300 Steamboat Road, Wiley Hall  
Kings Point, NY 11024-1699  
Phone: (800) 732-6267  
<http://www.usmma.edu/admissions>

## **U.S. Military Academy, West Point**

Office of Admissions  
606 Thayer Road  
West Point, NY 10996-1797  
Phone: (845) 938-4041  
[www.usma.edu](http://www.usma.edu)

## **U.S. Naval Academy**

Office of Admissions  
Halsey Field House  
52 King George Street  
Annapolis, MD 21402  
Phone: (410) 293-1858  
<http://www.usna.edu/Admissions/>

**PLEASE NOTE:** A Congressional Nomination is only part of the process leading to admission to a U.S. Service Academy. It is the responsibility of the student to initiate a pre-candidate file at each Academy to which they are seeking a nomination. We encourage you to apply for all Academies that may be of interest of you. If qualified, you may be eligible for a nomination to more than one Academy, if space is available.



# Office of Congressman Bill Huizenga United States Service Academy Packet Nomination Checklist

## **Nomination Requirements:**

1. Completed Application
2. Completed Essay
  - In 500-750 words please describe why you want to attend an United States Service Academy. In this essay please also include what makes you a good candidate for a nomination.
3. Official Academic Transcripts
  - Please submit an Official Transcript from any High School and College attended since 9<sup>th</sup> grade.
  - Include class rank
4. ACT/SAT Scores
  - May be included on Official Transcripts
  - SAT Code: 1634
  - ACT Code: 7466
5. A current photograph of the applicant
6. Three Letters of Recommendation
  - Only 3, no more or less.
  - Letters of Reference should arrive in sealed envelopes within your application packet.
  - Those persons used as references should not be relatives of the applicant. High school instructors, high school guidance counselors, coaches, and former employers are preferred.
7. A Current Resume
8. Signed Authorization form
  - On bottom of application

## **Notes:**

- All application material should be submitted together in a single package (with the potential exception of official SAT/ACT scores). The enclosure of unsolicited material may not be used for consideration for a Congressional Nomination.



# Office of Congressman Bill Huizenga United States Service Academy Packet Nomination Timeline

<b>April, 2017</b>	Application packets available for high school graduating class of 2018
<b>July 1 - Oct 31, 2017</b>	Applications for nominations accepted at our Congressional Office.
<b>October 31, 2017</b>	Application <b><u>DEADLINE</u></b> (No late applications will be accepted)
<b>Nov 1 - Nov 29, 2017</b>	Applications are reviewed and Congressional staff notifies each candidate of their interview time and location.
<b>December 1, 2017</b>	Interviews with Congressman Huizenga's Academy Board.
<b>December 2 - 31, 2017</b>	Congressional office to notify candidates about their nomination status
<b>December 2017</b>	Nomination forms are prepared and sent to each academy, and nominees' names are released to the press
<b>February - April 2018</b>	Nominees will hear from the Academies about admission.
<b>June - July 2018</b>	Cadets/Midshipmen from the Class of 2022 report to their academy

---

Please send completed application packets by **October 31, 2017** to:

Congressman Bill Huizenga  
Attention: Matt Kooiman  
4555 Wilson Ave Suite 3  
Grandville, MI 49418





# Office of Congressman Bill Huizenga United States Service Academy Packet Congressional Nomination FAQ's

## **Frequently Asked Questions on Service Academy Nominations**

### **What are the basic eligibility requirements?**

Each applicant for a nomination must meet the following eligibility requirements as of July 1st of the year of admission to an academy:

- Age: Be at least 17 years old, but not have passed the 23rd birthday
- Citizenship: Must be a U.S. citizen
- Marital Status: Must be unmarried, not pregnant, and without legal obligation to support children or other dependents
- Residence: In order to receive a nomination from Congressman Huizenga, applicant must reside within the boundaries of the 2<sup>nd</sup> Congressional District of Michigan
- Skill / Fitness: Must meet the medical, physical, and academic requirements of the Academy

### **What is a nomination?**

Members of Congress may nominate applicants who meet the eligibility requirements established by law. A candidate may seek a nomination from the following:

- A member of the U.S. House of Representatives who represents the congressional district in which the candidate resides
- Both U.S. Senators from his or her state
- The Vice-President of the United States

It is in your best interest to request a nomination from any available source.

### **What is the difference between a nomination and an appointment?**

A nomination is the authority from a nominating source (see above) for a candidate to be considered for entrance by an academy. An appointment is the actual slot for admission from the candidate's preferred academy.

### **Who do I contact to request an application for nomination from Congressman Huizenga?**

Contact Matt Kooiman in Congressman Huizenga's Grandville Office at (616) 570-0917 to request a nomination application packet.

### **When do I apply for a nomination?**

Nomination application period opens April of each year for those candidates who are high school juniors and will be seniors the following school year, or who have already graduated.

### **What is the deadline for completing a nomination file?**

The deadline for submitting a nomination packet to my District Office is **October 31, 2017** for students entering academies in the summer of 2018.

### **Does Congressman Huizenga accept late applications?**

No; Congressman Huizenga does not accept nomination applications after October 31<sup>st</sup>.

**What must be included in my nomination file?**

A complete nomination file consists of the following items:

- Completed Application
- Completed Essay
- Official Academic Transcripts from all schools you attended (High School and College)
- ACT/SAT Scores (May be included on Official Transcripts)
- A current photograph of the applicant
- Three Letters of Recommendation
- A Current Resume (include extracurricular activities and employment dating back to 9<sup>th</sup> grade)
- Signed Authorization form

**What happens after I have completed my nomination file?**

Applicants who submit a completed nomination file will be scheduled for an interview on the first Friday in December. After the interviews (typically within 2-3 weeks), candidates will be notified in writing of the result of their nomination.

**What criteria are used in selecting candidates?**

Nominations are based on a "whole person" evaluation. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character, motivation, and the results of interviews are taken into consideration and compared with other applicants.

**Does Congressman Huizenga automatically nominate everyone who applies?**

No. Applicants will be evaluated and only offered a nomination if their application is competitive.

**Can I be nominated by Congressman Huizenga to multiple academies?**

Yes. You can be nominated to multiple academies depending on how well you have competed among the year's pool of candidates. It is also possible to win multiple appointments. Be sure to rank on your application the academies which you would like to attend if nominated.

**How many academies are there?**

There are five service academies.

- [U.S. Military Academy \[at West Point\]](#), New York
- [U.S. Naval Academy](#) at Annapolis, Maryland
- [U.S. Air Force Academy](#) at Colorado Springs
- [U.S. Merchant Marine Academy](#) at Kings Point, New York
- [U.S. Coast Guard Academy](#) at New London, Connecticut

**Are the requirements the same for all of the service academies?**

No. Although many of the qualifications are similar, each academy operates under its own admissions guidelines. Visit the academy of your choice via their websites for each academy's particular admissions qualifications. It is not necessary to seek a nomination to the Coast Guard Academy, as the U.S.C.G.A. accepts candidates based on their own testing criteria.

**Who should I ask to write a letter of recommendation on my behalf?**

Some of the people applicants typically seek recommendations from include:

- Teachers
- Counselors
- Employers
- Coaches
- Clergy
- Scout Leaders

**Will I automatically be selected by the academy after I receive a nomination?**

No. You will be placed among a select group of nominees, and the academy will make the final decision. If selected, you will receive an offer of admission (an appointment) directly from the academy.

**When will I know if I have been offered an appointment by an academy?**

Academies will begin to notify candidates of their admission status in February. All offers of appointment are generally sent out by May. Several academies offer rolling appointments, and you may know as early as October or as late as May if you are receiving an appointment.